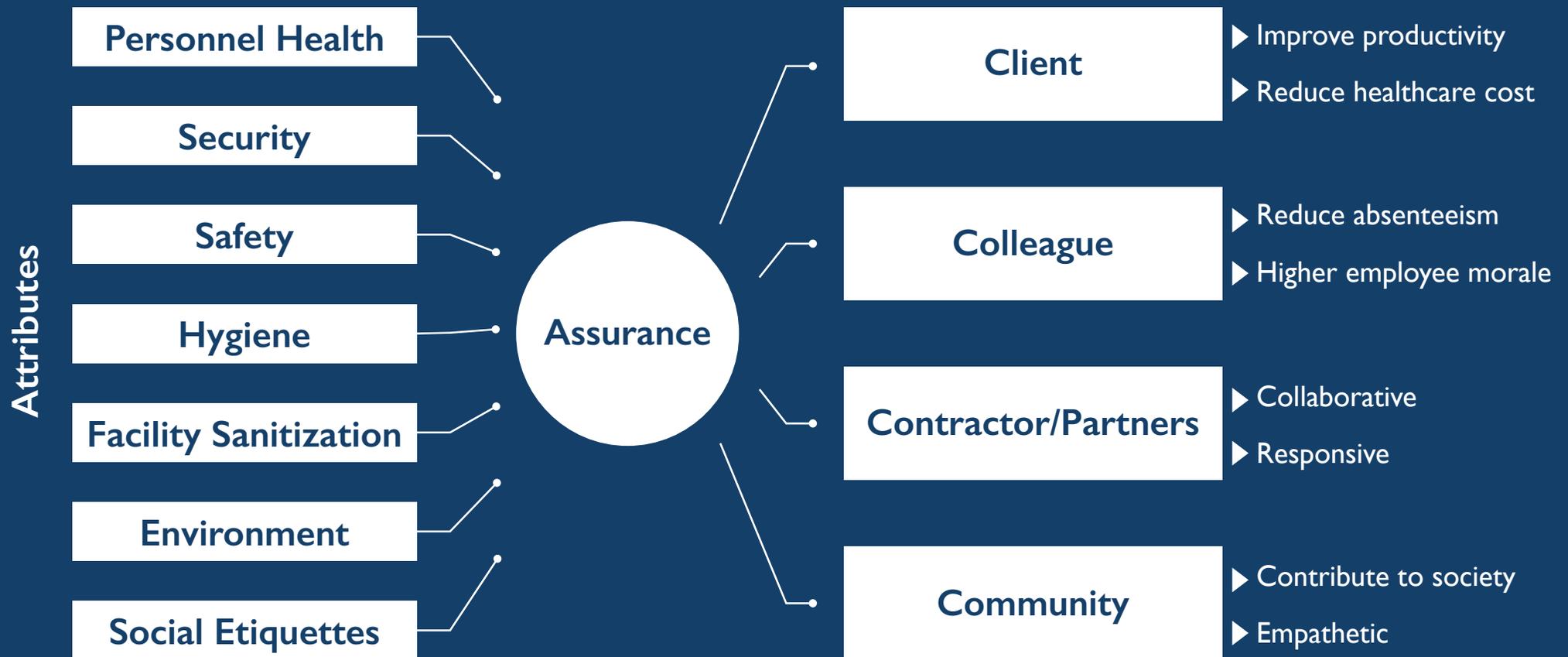


COVID 19 - BUSINESS ASSURANCE



TAKE ACTION TO ASSURE CLIENTS, COLLEAGUES, CONTRACTORS AND COMMUNITIES



DIGITAL SANITIZATION CHECKLISTS FOR FACILITY / UNIT

As a response to Covid-19, Digital checklists can be configured in UnitXPro application for each site or office. All daily checklists are configurable, Some examples are listed below -



Sanitization checklists covering all areas of a facility



COVID-19 facility assessment / audit added as daily task for housekeeping department



Useful resources like latest announcements, manuals, forms, checklists, videos are available for reference.



Custom reports to monitor and track.

COVID 19 UNIT ASSESSMENT

- ▶ To be completed by people responsible for sanitization
- ▶ Daily High Priority Task – to audit daily sanitization activities
- ▶ All checklists are customizable to the requirements of each facility
- ▶ Daily tracker visible as dashboard to a central management team

12:03

Fossco

Pending - 18 Task(s)

- ▲ Lift Bank Inspection
- ▲ Loading Dock P2 Inspection
- ▲ Medical Waste Room Inspection
- ▲ Office Inspection
- ▲ Prayer Room Inspection
- ▲ Public Area - Rest Room Inspection
- ▲ Recycle/Bailer Room Inspection
- ▲ Soiled Utility Inspection
- ▲ Staircase Inspection
- ▲ Toilet/Ablution/Wash Room Inspection
- ▲ Waiting Area Inspection

12:07

Task Response Form

Waiting Area Inspection

Task Completed *

Yes No

Floor*

Please Select

Room Number*

Door & door frames

Please Select

Ceiling

Please Select

Wall

Please Select

Picture frame

Please Select

Table, chair, sofa, cabinet and other furniture

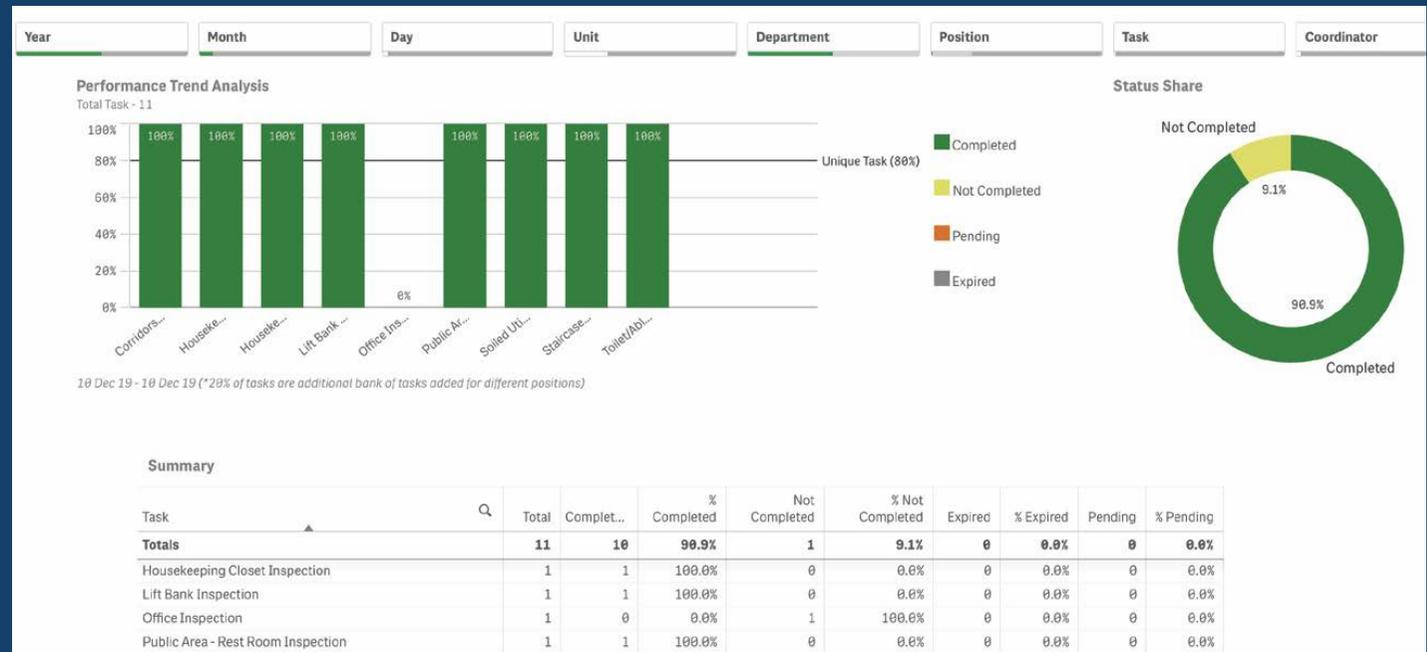
Please Select

TV unit and magazine stand

Please Select

COVID 19 DASHBOARDS

- ▶ Sanitization inspection reports
- ▶ Option to develop more customized dashboards for HSE available



USEFUL RESOURCES ADDED TO “MANAGE COVID 19 CRISIS”



► Available on mobile, tablet or browsers on computer

► Accessible by clicking facility resources on the bottom left in the browser

► Accessible by clicking on resources for tasks

► Resources will be added and updated – suggestions welcome



MONITOR AND RECORD PHYSICAL AND EMOTIONAL PARAMETERS OF STAFF

In addition to facility sanitization, digital checklists to monitor the physical and emotional well-being of the staff are also configured in UnitXPro application

COVID 19 STAFF ASSESSMENT

- ▶ To be completed by unit in-charge or designated HR person at unit / office
- ▶ Customizable checklists
- ▶ Daily tracker visible as dashboard to management team

Vodafone- B... 8:58 PM 65%

Task Response Form

ONGC - crew change - 7 Days to crew change - boarding

Task Completed *

Yes No

Name of individual:*

Karl X

Designation:*

Roustabout

Client:*

ONGC

Last date of sign off:*

14-03-2020

Date of sign on:*

22-04-2020

Mobile or contact number:*

Vodafone- B... 8:59 PM 65%

Task Response Form

Have you had any of below symptoms in last 7 days?*

None

Temperature reading in °C

37.1

I have not been in contact with confirmed novel coronavirus (nCOV) patient in past 14 days.*

Yes - I have not been in contact

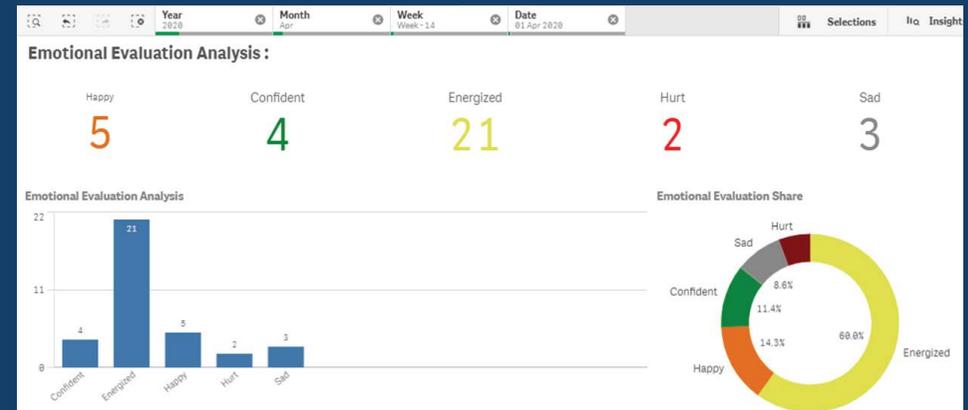
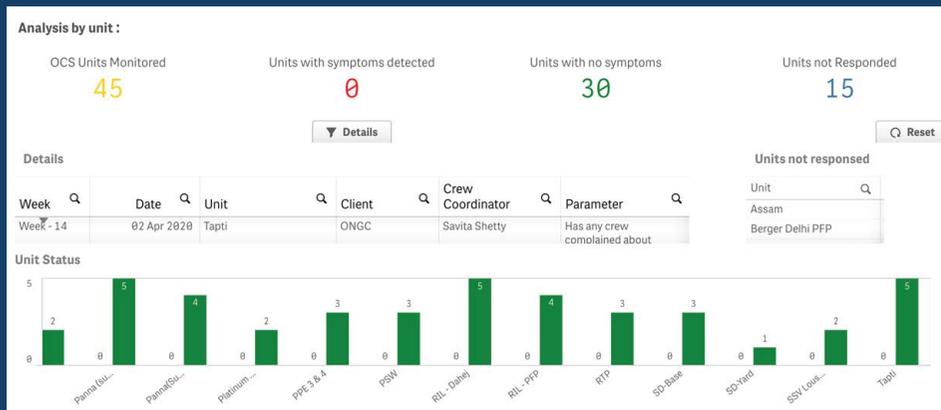
I have not visit mainland China or any other affected countries in past 14 days.*

Yes - I have not visited...VID-19 affected region

Task resolution remarks

File Resource

COVID 19 DASHBOARDS



- ▶ Physical and Emotional tracker of colleagues
- ▶ More customized dashboard for HSE under development

COVID 19 REQUESTS VIA CONTACT CENTER

- ▶ Available to all users under Contact Center Urgent Covid 19
- ▶ Immediate notification sent to Unit manager and regional manager
- ▶ Could be filled for reporting incidences or for procuring consumables

The screenshot shows a mobile application interface for adding a request. The status bar at the top indicates 'Vodafone IN', signal strength, Wi-Fi, time '3:07 PM', and battery level '71%'. The app title is 'Add Request'. The form contains the following fields:

- Request Type*:** FoodPark - COVID 19 - Urgent
- Request Sub Type*:** COVID 19
- Employee ID:** [Empty text input field]
- Employee Name*:** [Empty text input field]
- Location*:** Please Select
- Symptoms*:** [Empty text input field]
- Reported by*:** [Empty text input field]
- Reporting time*:** hh:mm

REPORTS

CUSTOM REPORTS ARE AVAILABLE FOR –



Daily report for all employee's emotional and physical well-being status.



Daily report on exceptions if any employee is not feeling well



Daily report on exception if any sanitization activity is not completed

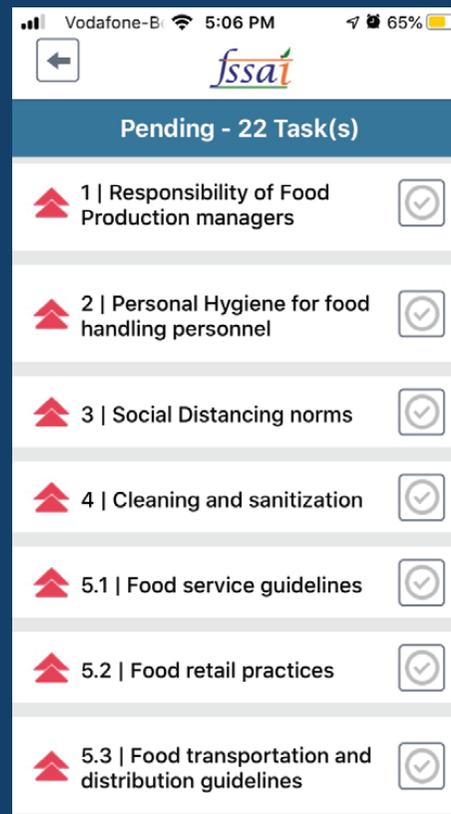


Contact Center report as and when utilized.

IMPLEMENT INDUSTRY SPECIFIC COVID-19 CHECKLIST AND GUIDELINES

- ▶ UnitXPro can implement industry specific checklists and guidelines quickly across all units.
- ▶ Ensure that each unit is compliant as per industry guidelines.

* FSSAI - Food services specific guidelines

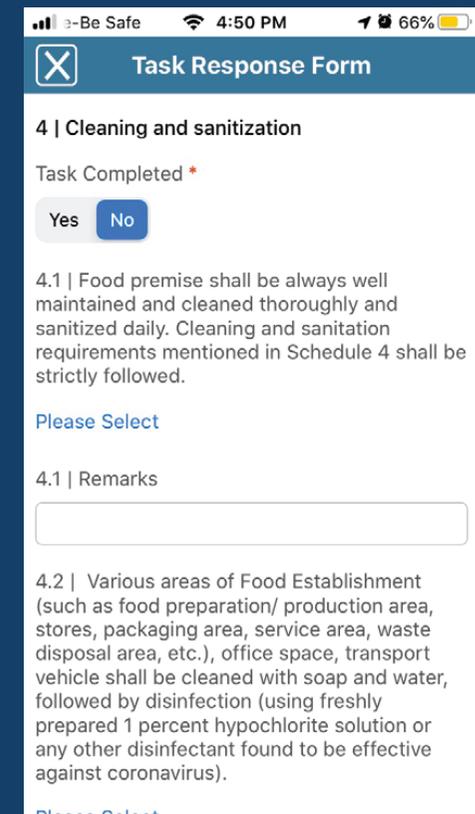


Vodafone-B 5:06 PM 65%

fssai

Pending - 22 Task(s)

- 1 | Responsibility of Food Production managers
- 2 | Personal Hygiene for food handling personnel
- 3 | Social Distancing norms
- 4 | Cleaning and sanitization
- 5.1 | Food service guidelines
- 5.2 | Food retail practices
- 5.3 | Food transportation and distribution guidelines



Be Safe 4:50 PM 66%

Task Response Form

4 | Cleaning and sanitization

Task Completed *

Yes No

4.1 | Food premise shall be always well maintained and cleaned thoroughly and sanitized daily. Cleaning and sanitation requirements mentioned in Schedule 4 shall be strictly followed.

Please Select

4.1 | Remarks

4.2 | Various areas of Food Establishment (such as food preparation/ production area, stores, packaging area, service area, waste disposal area, etc.), office space, transport vehicle shall be cleaned with soap and water, followed by disinfection (using freshly prepared 1 percent hypochlorite solution or any other disinfectant found to be effective against coronavirus).

Please Select



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